

## **MINUTES**

### **UTAH Security Services Licensing Board MEETING**

**August 11, 2011**

**Room 210 – 4<sup>th</sup> Floor – 9:00 a.m.  
Heber Wells Building  
Salt Lake City, UT 84111**

**CONVENED: 9:00 A.M.**

**ADJOURNED: 11:20**

**Bureau Manager:**

Clyde Ormond

**Board Secretary:**

Yvonne King

**Board Members Present:**

Chief Johnny McCoy, Board Chair  
Sheriff Jeff Merrell  
Perry Rose  
Alan Connor  
Jack Gardner

**Board Members Absent:**

John Tinsley

**Guests:**

Joe Chapman, Chapman Security  
Lynette Phillips, Utah  
Moses Karanja, Applicant  
Sasha Brown, SRB International  
Rogelio Gutierrez, Appointment  
Leah Carpenter, Appointment  
Joseph Rubio, Appointment

**DOPL Staff Present:**

Susan Higgs, Compliance Officer  
Judge Eklund, Administrative Law Judge

#### **ADMINISTRATIVE BUSINESS:**

Welcome Jack Gardner

Mr. Ormond gave the Oath of Office to Mr. Gardner as a new Board member replacing Kristy Kober.

Nominations for Board Chair

Mr. Perry seconded by Sheriff Merrell made a motion to nominate Chief McCoy to remain as Board Chair. The motion carried unanimously.

Approval of the June 9, 2011 Board Meeting Minutes

Mr. Conner seconded by Sheriff Merrell made a motion to approve the June 9, 2011 Board Meeting Minutes as written. The motion carried unanimously.

There were two hearings scheduled before the Board, Michael Sornson and Madeleine Hayes. Both Hearings were canceled. Judge Eklund instructed the Board on Further details that will take place.

## TOPICS FOR DISCUSSION

### 20 Hour Requirement for Qualifying Agents

Mr. Ormond stated in rule that there is a 20 hour minimum requirement that a qualifying agent must work each month in order to maintain their standing as a qualifying agent under definitions in the Statute for (regular basis) 58-63-102 and 58-63-306. The Board determined that the Statute was well written and they have no issues at this time.

### Agency Action Failure to Replace Qualifying Agents

Mr. Ormond discussed the new changes concerning Contract Security, Armored Car, and Burglar Alarm companies who fail to replace their qualifying agent. Failure to replace a qualifying agent within sixty days will now be subject to an informal hearing and agency action. This process is much less intrusive than a formal hearing which could significantly speed up the process of revocation.

## APPOINTMENTS

### Moses Karanja

Mr. Karanja appeared before the Board for his scheduled appointment. Mr. Karanja applied for licensure as an Unarmed Security Officer.

Mr. Ormond reviewed the application with the Board.

Mr. Karanja answered no on the qualifying questionnaire when in fact he had a criminal record which included reckless driving. Mr. Karanja stated he was unaware that the charge was considered criminal. The Board needed to determine whether this was just an error on Mr. Karanja's part or deception.

Mr. McCoy stated that there was reason to believe that this was just an error in Mr. Karanja's interpretation.

Mr. Connor seconded by Sheriff Merrell made a motion to approve Mr. Karanja for full licensure as an Unarmed Security Officer. Four Board members voted in favor, one Board member, Mr. Rose opposed. Motion carried.

### SRB International LLC

Mr. Brown With SRB International LLC came before the Board for his scheduled appointment. Mr. Brown was requesting approval for SRB International LLC a licensed Contract Security company and himself as the Qualifying Agent.

Mr. Ormond reviewed the application with the Board.

Mr. Rose seconded by Mr. Conner made a motion to approve Mr. Brown as the Qualifying Agent with SRB International LLC as the Licensed Security Company. The motion carried unanimously.

Compliance-Susan Higgs

Ms. Higgs submitted a compliance report for the Board to review. In the report she noted which probationers were and weren't compliant with their probation.

Leah Carpenter

Ms. Carpenter appeared for her scheduled appointment. Mr. Rose conducted the interview.

Ms. Carpenter stated that she is not currently working. Mr. Perry stated that her time does not count towards her probation until she is working in the field. Ms. Carpenter will need to submit the proper forms indicating she is not working.

Ms. Carpenter asked the Board if she could apply for the Armed Security Officer license. The Board indicated that they would need to review the application before rendering a decision.

The Board would like to see Ms. Carpenter again in October 13, 2011.

Larry Jones

Mr. Jones did not keep his appointment with the Board.

Mr. Gardner seconded by Sheriff Merrell made a motion for a non-compliance letter to be sent requesting the voluntary surrender of Mr. Jones License. The motion carried unanimously.

Andre Montoya

Mr. Montoya did not keep his appointment with the Board.

Mr. Gardner seconded by Sheriff Merrell made a motion for a non-compliance letter to be sent out requesting the voluntary surrender of Mr. Montoya's license. The motion carried unanimously.

Joseph Rubio

Mr. Rubio appeared before the Board for his scheduled appointment. Mr. Connor conducted the interview.

The Board considered Mr. Rubio compliant with his Memorandum and would like to see Mr. Rubio at the next Board meeting scheduled October 13, 2011.

Rogelio Gutierrez

Mr. Gutierrez appeared before the Board for his scheduled appointment. Sheriff Merrell conducted the interview.

Mr. Gutierrez was previously working in Tennessee with Homeland Security. Mr. Gutierrez also brought in proof of his expunged charges. The Board would like to see Mr. Gutierrez at the next scheduled meeting October 13, 2011.

The Board considered Mr. Gutierrez compliant with his Memorandum.

#### Five Day Work Week

Mr. Ormond stated that starting September 6, 2011, state offices will be open Monday through Friday. This may give more flexibility to the Board scheduling.

#### Instructors

Mr. Ormond asked the Board's opinion on determining instructor's qualifications.

The Board determined that this would have to be looked at on an individual basis and based on the type of certifications the instructor had.

*Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.*

October 13, 2011

(ss) Chief Johnny McCoy

Date Approved

Chairperson, Security Services Licensing Board

October 13, 2011

(ss) Clyde Ormond

Date Approved

Bureau Manager, Division of Occupational & Professional Licensing